Procurement Under Control, from Request to Close

A planning application for clear, efficient management of procurement activities

Situation

- Procurement uses the Procurement Plan (PP) to track the life cycle of procurement activities (tenders, contracts, amendments, projects) from request to completion.
- Buyers create activities for GasNet, s.r.o. and GasNet Služby, s.r.o. – as planned (within the approved plan) or ad hoc.
- Each activity tracks technical specification and completion dates (original / new / actual) and planned financial volume.
- Year-end closing archives completed and cancelled activities.

Challenges

- Manual records in Excel / SAP BPC, no link to other systems
- Manual look-up of legal transaction status in SAP S/4HANA
- No history of deadline changes, hard to evaluate adherence
- Manual tracking of overdue activities and reminders to buyers
- Laborious year-end closing with archiving to separate files

Solution

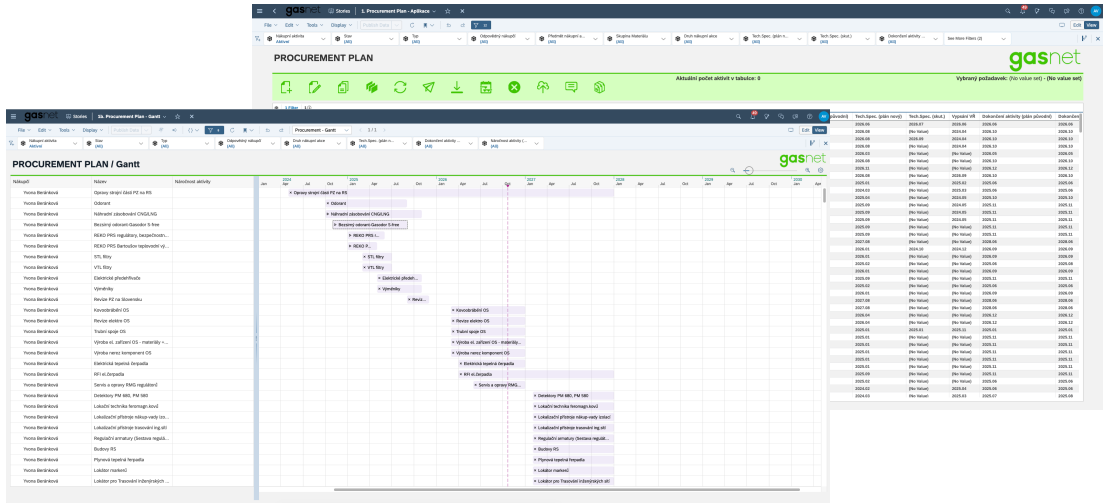
- Procurement Plan planning application in SAC (application design in Story) – activity overview with filters and a modal window to create, edit, copy and bulk-change activities
- Data from SAP S/4HANA (legal transactions, material groups, buyers), SAP SuccessFactors (business partners) and an import template on SharePoint
- Key user / planner roles – archiving, change of activity type, plan approval
- Reports: overdue activities, open activities and capacity, deadline adherence, plan fulfilment
- Automated jobs: hourly refresh of reporting data, daily backup and legal transaction status update, monthly notifications

Benefits

- Single register in SAC: one shared version, unique activity ID, author and timestamp of every change
- Integration with SAP S/4HANA: daily updates of legal transactions, material groups and buyers, drill-through to the legal transaction
- Validation at entry -> mandatory fields and editability driven by activity status, warning on duplicate procurement subject
- Deadline history: reporting on adherence to tech. specification and completion dates, plan fulfilment and buyer capacity
- Automatic monthly notifications to buyers on overdue activities, automated report sent to designated recipients
- Buyer capacity visualised as a Gantt chart
- Time savings: bulk changes, copying and import from a SharePoint template, controlled archiving and daily backups

Future plans and solution roadmap

- Collecting procurement requests from other sources (CO model, SAP BTP)



Industry
Energy

LoB
Procurement

Customer
GasNet, s.r.o.

Headquarters
Ústí nad Labem, Czech Republic

Products and services
Natural gas distribution

Number of employees
>2,200 (2023)

Revenue
CZK 13.5 billion (2023)

System landscape
- SAP S/4HANA Public Cloud
- SAP Analytics Cloud
- SAP SuccessFactors

Project duration
1/2024–11/2024

Reference
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